

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

June 16, 2026

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 16, 2026 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb and Brian Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the May 19, 2026 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on various projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

1. Asphalt Sealing – Customer Service Center. The Commissioners reviewed the Bid Tabulations for the proposed repair, sealing, and re-striping of the driveway and parking lot at the Customer Service Center (the “Asphalt Sealing Project”) prepared by District Management Staff. Based upon recommendation of the District Management staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To declare the bid submitted by Quality Sealing & Striping in the amount of \$35,079.00 to be the lowest and best bid;
- b) To award the contract for the Asphalt Sealing Project to Quality Sealing & Striping; and
- c) To authorize General Manager Youravich or his designated representative to execute all necessary documents with Quality Sealing & Striping concerning the Asphalt Sealing Project.

Motion carried unanimously.

2. Request to Surplus Trucks. General Manager Youravich informed the Commissioners that the replacement trucks for the nine (9) trucks described in the June 16, 2026 memo to the Board have been received by the District and placed into service. Consequently, he recommends that these nine (9) trucks be declared surplus and sold. Upon recommendation of General Manager Youravich. Motion was made by Commissioner Davis and seconded by Commissioner Woosley to take the following actions: (a) to declare the nine (9) trucks described in the June 16, 2026 memo as “surplus” (the “Surplus Trucks”); and (b) to authorize District Staff to sell the Surplus Trucks in a commercially prudent manner. Motion carried unanimously.

3. KRWA Voting Delegate. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to designate General Manager Youravich as the District's Voting Delegate to the KRWA Annual Business Meeting to be held on August 25, 2026 in Lexington, Kentucky. Motion carried unanimously.

4. North Mulberry Road Bore. Attorney Talley informed the Board that because time is of the essence to complete the North Mulberry Street road bore ("Road Bore"), Chairman Bell had declared an emergency and issued Certificate of Emergency No. 2026-1 on June 2, 2026 to enable the District to expedite the procurement process for the Road Bore. Management Staff then solicited proposals for performing the Road Bore from three (3) qualified contractors. Only two (2) of the contractors chose to submit a proposal, however, because of the time constraint for completing the Road Bore. Based upon the recommendation of Management Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to declare the bid submitted by Finley Horizontal Boring, LLC ("Finley") in the amount of \$68,500.00 to be the lowest and best evaluated bid; (b) to award the contract for the Road Bore to Finley; and (c) to authorize General Manager Youravich or his designated representative to execute all necessary documents with Finley to expedite the commencement and completion of the Road Bore. Motion carried unanimously.

5. Annual Wage Adjustment. Upon joint motion duly made, seconded, and unanimously adopted, the Commissioners decided to take the following actions: (a) to make a COLA adjustment of 4.0% for all full-time employees; (b) to make a 3.5% merit matrix adjustment for all full-time employees; and (c) to make all adjustments effective with the first pay period in July.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Feaser and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: 
Brian S. Woosley, Secretary

Date Approved: 7-21-26

BY: 
Michael L. Bell, Chairman