

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

May 20, 2025

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 20, 2025 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, Vaughn Williams, and Greg Thompson with *The News-Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the April 15, 2025 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Feeser to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

1. **Engineering.** Vaughn Williams presented a status report on various projects.
2. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District during April.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

1. Unserved Roads Project Material Bid Award. The Commissioners reviewed the Bid Tabulation prepared by the District Staff for the materials necessary to install the water lines along the unserved roads of Melrose Road and Flint Hill Road. Based upon the recommendation of District Staff, motion was made by Commissioner Feeser and seconded by Commissioner Davis to take the following actions:

- a) To declare the bid submitted by Hayes Pipe Supply, Inc. (“Hayes”) in the amount of \$347,052.00 to be the lowest and best bid;
- b) To award the material bid to Hayes;
- c) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with Hayes.

Motion carried unanimously.

2. Sewer Rate Increase. Damon Talley presented a status report on whether the District will need a sewer rate increase as recommended by the PSC because of the increased usage by commercial customers and the large industrial customer. Based upon his review of the 2024 Audit Report and the 2024 PSC Annual Report for the Sewer Division, Mr. Talley stated that a rate increase for the Sewer Division is not needed at this time. He will prepare a formal Response to the PSC Order, which directed the District to either file a rate increase for the Sewer Division or demonstrate why no rate increase is needed.

NEW BUSINESS

1. Safety Manual Adoption. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt the new Safety Manual. Motion carried unanimously.

2. LWC Purchased Water Adjustment. General Manager Youravich reported that the financial impact of the Louisville Water Company ("LWC") wholesale rate increase will be \$35,817 based upon the volume of water purchased from LWC in the past 12 months. He recommended that the District adopt Resolution No. 2025-05-01, which authorizes District Staff to file a Purchased Water Adjustment ("PWA") Application with the PSC to recoup this expense. The PWA factor will be two (2) pennies per 1,000 gallons of water purchased. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt Resolution No. 2025-05-01. Motion carried unanimously.

3. Network Vulnerability Assessment. The Commissioners reviewed the report prepared by Axiom Solutions summarizing the findings from the vulnerability assessment which it performed on April 1, 2025. By consensus, the Commissioners instructed the General Manager to direct Axiom Solutions to perform a quarterly vulnerability assessment rather than an annual one.

4. Revision to Purchase of Trailers. General Manager Youravich reported that at the January 21, 2025 Board meeting, the Commissioners approved the purchase of five (5) equipment trailers, with three (3) of the trailers being equipped with air brakes and the remaining two (2) equipped with electric brakes. When these trailers were delivered, it was discovered that all five were equipped with electric brakes. The District rejected three (3) of the trailers because they were not equipped with air brakes as specified. Upon recommendation of District Management Staff, motion was made by Commissioner Davis and seconded by Commissioner Woosley to authorize the purchase of three (3) Sure Trac 32,000-pound equipment trailers for the sum of \$101,030 pursuant to the State Master Agreement (MA # 758 2300001527). Motion carried unanimously.

5. Surplus Truck and Equipment. Upon recommendation of District Management Staff, motion was made by Commissioner Woosley and seconded by Commissioner Feeser to take the following actions: (a) to declare the 2002 GMC

C-Series dump truck as surplus; (b) to declare the 2016 Caterpillar 305E Mini-Excavator as surplus; (c) to declare the 2020 Gatormade 24-foot tilt trailer as surplus; (d) to declare the 1998 Leitchfield 5-ton equipment trailer as surplus; and (e) to authorize District Staff to sell the surplus dump truck and other items of equipment in a commercially prudent manner. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Woosley and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: 
Brian S. Woosley, Secretary

Date Approved: 6-17-25

BY: 
Michael L. Bell, Chairman