

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

February 18, 2025

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on February 18, 2025 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the February 18, 2025 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on various projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

3. **Project Reports.** General Manager Youravich presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

1. **WTP Chemical Bid Award.** Commissioners reviewed the Chemical Bid Tabulation prepared by the District Staff. Based upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Feeser to take the following actions:

- a) To declare that the bid submitted by Karbonous for bid item 7 did not meet the specifications and to reject the bid submitted by this vendor for bid item 7;
- b) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular chemical;
- c) To award the bid for each particular chemical to the vendor submitting the lowest bid for that chemical; and;
- d) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

NEW BUSINESS

1. **Fluoride Pump Purchase.** The Commissioners reviewed the price quotation dated January 17, 2025 from UGSI Chemical Feed for a Fluoride pump in the amount of \$8,992.97. Upon recommendation of General Manager Youravich, motion was made by Commissioner Woosley and seconded by Commissioner Feeser to accept the price quotation and authorize the purchase of the Fluoride pump from UGSI Chemical Feed. Motion carried unanimously.

2. **Investment Policy.** Mr. Talley presented a status report on his revision of the District’s current Investment Policy. He also reviewed certain provisions of the preliminary draft of the Investment Policy which was included in the Board Booklet. He plans to research some of the issues raised by the commissioners and will present a revised draft at a future Board meeting.

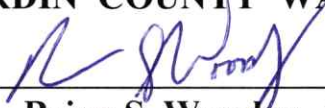
3. ID Theft Prevention Program Review. The Commissioners reviewed the District Staff's written report dated February 12, 2025, which states that there were no known identity theft incidents or sensitive data breaches during 2024. District Staff has conducted its annual review of the District's Identity Theft Prevention Program and recommends that no changes be made to the Program. District Staff also noted that having the Program in place has assisted the District in collecting debts owed from prior accounts and has deterred the use of falsified lease documents by applicants for service. The report also noted that the District continues to utilize the SOPHOS software to protect customer data and other sensitive District records. By consensus, the Commissioners accepted Staff's recommendation and the Program will not be revised at this time.

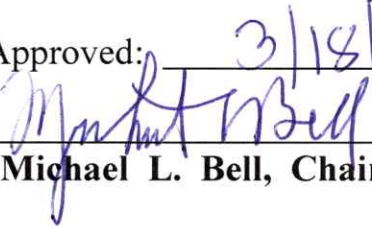
4. Fiscal Court Presentation. General Manager Youravich announced that he plans to make his yearly presentation to the Hardin Fiscal Court on March 11, 2025. He then gave the Commissioners a preview of the Fiscal Court Presentation.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Feeser and seconded by Commissioner Woosley to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: 
Brian S. Woosley, Secretary

Date Approved: 3/18/25
BY: 
Michael L. Bell, Chairman