

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

November 19, 2024

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on November 19, 2024 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the October 15, 2024 Board meeting were reviewed. Motion was made by Commissioner Feeser and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Woosley to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

1. Warehouse Material Bid Award. The Commissioners reviewed the Bid Tabulation for the materials to be used by the District in 2025. Based upon recommendation of District Staff, motion was made by Commissioner Woosley and seconded by Commissioner Tabb to take the following actions:

- a) To reject the bid submitted by Ferguson for item number 25 because it did not meet the bid specifications;
- b) To reject the bid submitted by CITCO for item numbers 377-379, 386-388, 410-413, and 420-422 because it did not meet the bid specifications for these items;
- c) To declare the lowest bid submitted on each of the remaining bid items to be the lowest and best bid for that particular item of material;
- d) To award the bid for each particular item to the vendor submitting the lowest bid for that item; and
- e) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

NEW BUSINESS

1. Grant Resolution - 22CWW386. Motion was made by Commissioner Davis and seconded by Commissioner Feeser to adopt the Resolution accepting the 22CWW386 Cleaner Water Grant and approving the Grant Assistance Agreement for this grant. Motion carried unanimously.

2. Grant Resolution - 22KFW012. Motion was made by Commissioner Davis and seconded by Commissioner Feeser to adopt the Resolution accepting the 22KFW012 House Bill 1 Grant and approving the Grant Assistance Agreement for this grant. Motion carried unanimously.

3. Authorization to Bid Sluice Gate Repair. Upon recommendation of Management Staff, motion was made by Commissioner Woosley and seconded by Commissioner Davis to authorize Management Staff to advertise for bids to make the necessary repairs to the sewer sluice gate. Motion carried unanimously.

4. Treated Sewer Adjustment. The Commissioners reviewed the provisions of Resolution No. 2024-11-01, which authorizes General Manager Youravich to prepare and file a Treated Sewer Adjustment (TSA) Application with the PSC to “pass through” the additional treated sewage cost, which will be incurred by the District once the PSC approves the sewage treatment rate increase proposed by the City of Elizabethtown. Motion was made by Commissioner Tabb and seconded by Commission Woosley to adopt Resolution No. 2024-11-01. Motion carried unanimously.

5. 2025 Budget Presentation. General Manager Youravich and Finance Manager Isham presented the draft 2025 Operating Budget and the draft 2025 Capital Budget for discussion purposes only. The Board plans to take final action on both the Operating Budget and the Capital Budget at its December 2024 Board meeting.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Brian S. Woosley, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman