

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**January 21, 2025**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on January 21, 2025 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Greg Thompson with *The News-Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the December 17, 2024 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Woosley to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Woosley to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering.** General Manager Youravich presented a status report on various projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

## **OLD BUSINESS**

- 1. Sewer Rates.** General Manager Youravich reported that the Kentucky Public Service Commission (“PSC”) entered an Order on January 2, 2025 in the District’s Treated Sewage Adjustment case (see Case No. 2024-383) and approved the “pass through” of the increased treatment costs which will be incurred by the District as a result of Elizabethtown’s increased sewer rates. The rates of the District’s sewer customers will increase by \$0.45 per 1,000 gallons for all sewage discharged after December 1, 2024. The District’s attorney, Damon Talley, informed the Commissioners that the PSC Order also contained a provision which requires the District to either file an Application for a sewer rate increase by July 31, 2025 or demonstrate why a rate adjustment is not necessary. Based on the increased revenue realized in recent months from the new commercial customers and the new industrial customer, Management Staff does not believe a rate increase will be necessary. Chairman Bell instructed Management Staff and its attorney to investigate this matter more thoroughly and to report back to the Board by the April Board meeting.

## **NEW BUSINESS**

- 1. Southern Hardin County Wastewater Study.** Chairman Bell asked the Board members if any of them had any questions or concerns about the “final” draft version of the Southern Hardin County Wastewater Study (the “Study”), which was distributed to them prior to the December 17, 2024 Board meeting. Following a comment period, motion was made by Commissioner Davis and seconded by Commissioner Woosley to accept the Study and to direct Strand Associates to publish the Study and distribute it to the appropriate local and state agencies. Motion carried unanimously.

- 2. Authorization to Bid WTP Chemicals.** Upon recommendation of Management Staff, motion was made by Commissioner Feeser and seconded by Commissioner Tabb to authorize Management Staff to advertise for the chemicals to be used by the District at its water treatment plants during the next 12 months. Motion carried unanimously.

**3. Custodian Job Description.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the proposed Custodian Job Description. Motion carried unanimously.

**4. KRWA Annual Management Conference.** Motion was made by Commissioner Tabb and seconded by Commissioner Woosley to grant Management Staff's request to attend the KRWA Management Conference, which will be held in Bowling Green, Kentucky on February 19 & 20, 2025. Motion carried unanimously.

**5. 2025 Capital Equipment Purchases.** General Manager Youravich reviewed the various items of equipment, vehicles, computer hardware and software, and other proposed capital purchases (the "Capital Equipment") contained in the Board Booklet, all of which were included in the 2025 Capital Budget previously adopted by the Board. Mr. Talley assured the Commissioners that each item is being procured pursuant to state law and in accordance with the District's procurement policy. Motion was made by Commissioner Feeser and seconded by Commissioner Tabb to grant Management Staff's request and authorize the purchase of the Capital Equipment. Motion carried unanimously.

**6. Investment Policy.** Mr. Talley presented a status report on his revision of the District's current Investment Policy. He stated there was a need to decide the composition of the Investment Committee before the Investment Policy could be finalized. By consensus, the Investment Committee will be composed of the following persons: Chairman, Treasurer, General Manager, and Finance Manager. Mr. Talley plans to have a formal draft of the Investment Policy for review by the Commissioners at the February Board meeting.

## **ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

## **HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Brian S. Woosley, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**