



Hardin County Water District No. 2

REQUEST FOR STATEMENT OF QUALIFICATIONS

I. INTRODUCTION

Hardin County Water District No. 2 (the “District”) requests a Statement of Qualifications (SOQ) from consulting engineering firms interested in being selected to perform certain engineering pre-design, design, and construction engineering services for the District’s proposed construction of a regional transmission main and pump station.

II. DISTRICT BACKGROUND

Hardin County Water District No. 2, headquartered in Elizabethtown, Kentucky, is a public water utility dedicated to providing reliable, high-quality water and wastewater services to residents and businesses in Hardin County and surrounding areas. Established in 1960, the District has grown significantly in both its infrastructure and customer base, serving over 31,000 customers, reflecting the region's expanding population and economic development.

The District operates and maintains an extensive distribution network, including two modern water treatment facilities, 14 storage tanks, and over 1,000 miles of water mains. The District is committed to enhancing infrastructure to ensure long-term reliability and sustainability of its services.

Hardin County Water District No. 2 emphasizes fiscal responsibility, actively seeking grants and partnerships to fund infrastructure projects while minimizing the impact on customers. Its proactive approach to maintenance, capacity expansion, and technological advancements

ensures compliance with state and federal regulations and supports the growing needs of the community.

The District is governed by a board of commissioners and supported by a team of skilled professionals dedicated to operational excellence and exceptional customer service. Through strategic planning and community engagement, Hardin County Water District No. 2 continues to play a vital role in promoting the health, safety, and economic vitality of the region.

III. PROJECT NAME

The name of the project is the KY 313 Regional Transmission Main and Pump Station (the “Project”).

IV. PROJECT SCOPE

This project involves the construction of a new water pipeline and pump station to establish a second connection between Hardin County Water District No. 2 and Louisville Water Company. The new line will increase system redundancy and allow the District to fully utilize its contractual water supply and meet growing demand, particularly from growth spurred by the BOSK project in Glendale, KY. Additionally, the pipeline will serve as a regional supply line, benefiting Hardin County Water Districts No. 2 and No. 1, Meade County, and potentially Larue County. This project strengthens the region's water infrastructure and supports long-term economic growth.

The new pipeline is expected to run from a new connection point with Louisville Water Company around the Northern Hardin County line and then follow KY highway 313 to multiple points within the current distribution system. It is expected to carry up to 10 MGD.

V. EVALUATION CRITERIA

The evaluation of the Statements of Qualifications (SOQs) by the Board of Commissioners and staff will be based upon the following criteria:

1. Organization (10 points maximum)

The overall organization of the firm.

2. Personnel (25 points maximum)

The qualification of the firm's project team to include Project Manager, engineers, design technicians, inspectors, and support staff.

3. Capabilities (20 points maximum)

The firm's administrative and technical capabilities to handle this project in the allotted time frame, funding requirements and scope.

4. Similar Projects (25 points maximum)

The firm's experience designing and managing projects that closely match the proposed Project.

5. Familiarity (20 points maximum)

The firm's familiarity with the District's operation, staff, and the geographic area the Project encompasses.

VI. SELECTION PROCESS

1. The Review Panel, comprised of Commissioners and staff of the District, will review the SOQs and rank the firms based upon the written information submitted. Interviews will not be conducted unless otherwise determined by the District.
2. Firms will be ranked for each of the five (5) categories based upon the following:

	EVALUATION CRITERIA	MAXIMUM NUMBER OF POINTS
1	Organization	10
2	Personnel	25
3	Capabilities	20
4	Similar Projects	25
5	Familiarity	20
	Total Possible Points	100

3. The District’s Board of Commissioners will then review the tentative ranking made by the Review Panel and will make the final determination.
4. The District will then negotiate an engineering services agreement with the highest ranked firm. If the negotiations are unsuccessful, the District will negotiate with the second ranked firm. If necessary, this procedure will be repeated with the other firms in ranked order until the District successfully negotiates an engineering services agreement.

VII. SUBMITTAL INSTRUCTIONS

Firms desiring to respond to this request are asked to submit **two (2)** hard copies and an electronic pdf version of the Statement of Qualifications to:

Mailing Address: Hardin County Water District No. 2
 Attn: SOQs-Engineering
 P.O. Box 970
 Elizabethtown, KY 42702

Shipping Address: Hardin County Water District No. 2
 Attn: SOQs-Engineering

1951 West Park Rd.
Elizabethtown, KY 42701

SOQs are due by **December 12, 2024, at 10:00 a.m. EDT**. Any SOQs received after this date and time will not be considered.

VIII. OTHER INFORMATION

General questions regarding this request for Statement of Qualifications should be directed to Shaun Youravich, General Manager at (270) 737-1056 ext. 304 during normal business hours.

Sources of funding may include, but are not limited to, USDA Rural Development, federal and state grants, and issuance of tax-exempt revenue bonds. The formal solicitation of consulting engineering firms is being conducted to fulfill the requirements of RUS Instruction 1780. The District reserves the right to reject any and all responses, to waive any technicalities, and to negotiate with the respondent who most nearly meets the Project requirements. The District is not responsible or liable for any cost incurred by consultants replying to this request and is an equal opportunity employer encouraging responses from all qualified firms. Attention is particularly called to the requirements as to conditions of employment to be observed under the contract, Section 3, Segregated Facilities, Section 109, Title VI of the Civil Rights Act of 1964, E.O. 11246, the Anti-Kickback Act and Section 504 requirements.

This Request for SOQ was authorized by action of the District's Board of Commissioners on Oct 15, 2024.