

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

June 18, 2024

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 18, 2024 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Vaughn Williams, and Greg Thompson with *The News-Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the May 21, 2024 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Feeser to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.

- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

1. PSC Rate Case. General Manager Youravich stated that no communication has been received from the Public Service Commission, and reiterated that the statutory deadline for the PSC to render a decision in the District’s General Rate Adjustment Case is July 31, 2024.

2. Tank Rehab Award. The Commissioners reviewed the Bid Tabulation provided by Jay Hoffman of Wet or Dry Tank Inspection Services for the tank rehabilitation of the Lone Star and North Miles tanks. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to declare the bid submitted by Weiser Construction in the amount of \$92,000.00 to be the lowest and best bid for the Lone Star Tank Rehab; (b) to declare the bid submitted by Weiser Construction in the amount of \$201,841.00 to be the lowest and best bid for the North Miles Tank Rehab; (c) to award the tank rehab to Weiser Construction for its bid price, pending no debarment history; and (d) to authorize General Manager Youravich to execute the necessary documents to facilitate this project. Motion carried unanimously.

NEW BUSINESS

1. AMI Technology Project. General Manager Youravich and Project Manager Pollock presented a proposal from CITCO Water to install the necessary infrastructure and software to allow the District to implement the use of Advanced Metering Infrastructure (AMI) Technology. This technology will allow meters to be read on-demand and will result in fewer field visits for District employees as well as improved leak detection analysis. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Feeser to accept the March 19, 2024 proposal from CITCO Water and to authorize the purchase of the FlexNet base stations to include installation, integration, and software for \$462,758.00 and to authorize the purchase of 11,050

Sensus MXU's over a two year period for \$1,642,030.00. Motion carried unanimously.

2. Wage Adjustments. Upon joint motion duly made, seconded, and unanimously adopted, the Commissioners decided to take the following actions: (1) to make a cost-of-living adjustment of \$1.13 per hour for all hourly employees; (2) to make a 3.5% merit matrix adjustment for hourly employees; (3) to increase the salaries of all salaried employees as recommended by General Manager Youravich; (4) to increase the salary of General Manager Youravich as noted in his personnel file; and (5) to make all adjustments effective with the first pay period in July. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Brian S. Woosley, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman