

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

April 16, 2024

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on April 16, 2024 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, Vaughn Williams, Tyler Fallin with RFH, PLLC, and Greg Thompson with *The News-Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the March 19, 2024 Board meeting were reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of March was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Woosley to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

- 1. PSC Rate Case.** Damon Talley presented a status report on the General Rate Adjustment case pending before the PSC. Mr. Talley stated that the statutory deadline for the PSC to render a decision is July 31, 2024, but it could render a decision before then.

- 2. Cellular Antenna Lease Renewal.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize General Manager Youravich to reject T-Mobile’s proposed renewal rates and to renew the cellular antenna lease on the Pear Orchard Tank with T-Mobile if it will pay the prevailing market rates as shown on the schedule provided by General Manager Youravich. Motion carried unanimously.

NEW BUSINESS

- 1. 2023 Audit Report.** Tyler Fallin with the RFH, PLLC accounting firm presented the Audit Report for the 2023 calendar year. The Audit Report contains an unmodified (“clean”) opinion. Motion was made by Commissioner Tabb and seconded by Commissioner Woosley to accept the Audit Report. Motion carried unanimously.

- 2. Wastewater Treatment Rate Increase.** General Manager Youravich distributed a copy of Elizabethtown’s Wastewater Rate Study prepared by HDR Engineering. The Study recommends that Elizabethtown increase all its sewer rates, including its wholesale treatment rate for the District. The amount of the proposed increase is 22%. No action was needed by the Board at this time.

- 3. Network Vulnerability Study.** The Commissioners reviewed the Spring 2024 Vulnerability Report prepared by Axiom Solutions. No Board action was needed.

- 4. Pallet Stacker Purchase Request.** District Management Staff discussed the need to purchase a pallet stacker to enable the District to safely store and retrieve pallets of inventory and materials. Following discussion, the Board, by consensus, instructed staff to further investigate the most appropriate type pallet stacker for the District, and then to resubmit this request to the Board.

5. Safety Consulting Services. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Feeser to accept the proposals from Bailey Safety to prepare a new Safety Manual for the District, to perform a safety audit of the District's facilities, and to conduct a series of training sessions once the Safety Manual has been prepared. Motion carried unanimously.

6. Advertisement for Bids for Tanks. Upon recommendation by Kenvirons and General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Feeser to advertise for bids to construct the proposed Hydration and Downtown Water Storage Tanks as soon as the Division of Water has approved the plans and specifications. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Feeser and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Brian S. Woosley, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman