

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
November 28, 2023**

The Board of Commissioners of Hardin County Water District No. 2 held a Special Meeting on November 28, 2023 at 11:00 a.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. The Special Meeting took the place of the regular monthly meeting. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, Vaughn Williams with Kenvirons, and Mark Sneve and Paul Maron with Strand Associates. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

MINUTES & FINANCIAL REPORT

The Minutes of the October 17, 2023 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Woosley to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

OLD BUSINESS

- 1. PSC Rate Case.** Damon Talley presented a status report on the General Rate Adjustment case pending before the PSC. The District has already answered two rounds of Requests for Information and another one will be due on December 15, 2023. The PSC has scheduled a formal Public Hearing on January 11, 2024 at the PSC office in Frankfort.

- 2. Southern Hardin County Wastewater Facilities Study.** Mark Sneve and Paul Maron with Strand Associates, Inc. (“Strand”) presented an overview of the proposed Southern Hardin County Wastewater Facilities Study (“Wastewater Study”) and a proposed timetable which should enable the Wastewater Study to be completed by July 31, 2024. Strand provided the proposed Agreement for Technical Services and Task Order No. 23-01 to General Manager Youravich and the District’s attorney well in advance of the meeting. Both the General Manager and the District’s attorney recommended that the Agreement and Task Order be approved. The District will be reimbursed for 100% of the cost of the Wastewater Study by the Hardin Fiscal Court and the LaRue Fiscal Court. Motion was made by Commissioner Feeser and seconded by Commissioner Davis to approve the proposed Agreement for Technical Services and Task Order No. 23-01 with Strand, contingent upon written confirmation from the Hardin County Judge/Executive and the LaRue County Judge/Executive that their respective Fiscal Courts will reimburse the District for their proportional part of the cost of the Wastewater Study, and to authorize Chairman Bell to execute the Agreement for Technical Services and Task Order No. 23-01. Motion carried unanimously.

- 3. 2024 Budget Approval.** General Manager Youravich and Finance Manager Isham presented the proposed 2024 Operating Budget and the proposed 2024 Capital Budget for consideration by the Commissioners. They highlighted the minor revisions and updates which were made to the draft Budget Proposal which was presented at the October Board meeting. Motion was made by Commissioner Tabb and seconded by Commissioner Woosley to adopt both the 2024 Operating Budget and the 2024 Capital Budget as presented. Motion carried unanimously.

NEW BUSINESS

1. Surplus Vehicles. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Woosley to take the following actions: (a) to declare the 2007 Ford F-150 with crew cab truck and the 2012 Ford F-150 with standard cab truck as surplus; and (b) to authorize District Staff to sell these surplus vehicles in a commercially prudent manner. Motion carried unanimously.

2. Year-End Wage Adjustment. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to take the following actions: (a) to pay each full-time employee, who was employed by the District on January 1, 2023 and still employed by the District on November 30, 2023, a retention bonus of \$500; and (b) to pay a pro-rated amount of the \$500 retention bonus to each full time employee who was hired by the District during calendar year 2023 and still working for the District on November 30, 2023. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Feeser to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Cordell Tabb, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman

EXHIBIT 4**RESOLUTION****RESOLUTION OF THE HARDIN COUNTY WATER DISTRICT #2
ACCEPTING THE GRANT, APPROVING THE GRANT ASSISTANCE
AGREEMENT, AUTHORIZING THE AMENDMENT OF THE HARDIN
COUNTY WATER DISTRICT #2'S ANNUAL BUDGET, AND
AUTHORIZING A REPRESENTATIVE TO SIGN ALL RELATED
DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the Hardin County Water District #2 (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into an assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Hardin County Water District #2 as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the necessary funds to the Grantee for the Project.

SECTION 2. That Shaun Youravich, and Successors-in-Title, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law.

ADOPTED on December 19, 2023.

HARDIN COUNTY WATER DISTRICT
#2

Authorized Signatory

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary/Clerk of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on December 19, 2023; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on December 19, 2023.

Secretary/Clerk

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