

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
October 17, 2023**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on October 17, 2023 at 4:00 p.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Cassidy Pendleton, Forrest Pollock, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the September 19, 2023 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Woosley to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Feeser to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering.** General Manager Youravich presented a status report on the Blue Oval Project and other projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.

- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing “in house.”

## **OLD BUSINESS**

- 1. PSC Rate Application.** Damon Talley stated that the PSC Application for the General Rate Adjustment was filed with the PSC on Friday, September 29, 2023 as planned. The PSC accepted the Application without any filing deficiencies. The District’s Response to the PSC Staff’s Initial Request for Information was filed on October 13, 2023.

- 2. Southern Hardin County Wastewater Facilities Study.** General Manager Youravich reported that the District had received three (3) Statements of Qualifications (“SOQ”) in response to its Request for Qualifications from firms interested in performing the Southern Hardin County Wastewater Facilities Study. The District’s Management Staff reviewed the SOQs and ranked Strand Associates, Inc. as the most qualified. Upon recommendation of Management Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to invite Strand Associates, Inc. to submit a proposed Engineering Agreement for performing the Southern Hardin County Wastewater Facilities Study. Motion carried unanimously.

- 3. Kentucky Deferred Compensation Resolution.** General Manager Youravich reported that it would be necessary to adopt a Resolution to enable the District’s employees to continue to participate in the Deferred Compensation Plan sponsored by the Kentucky Public Employees’ Deferred Compensation Authority (“KDC”). Motion was made by Commissioner Woosley and seconded by Commissioner Davis to adopt the proposed Resolution with KDC. Motion carried unanimously.

## **NEW BUSINESS**

- 1. Draft Budget for 2024.** General Manager Youravich reviewed the draft Operating and Capital Budget Proposals for the 2024 calendar year for discussion purposes only. The Board plans to take final action at its November Board meeting.

- 2. Authorization to Bid Warehouse Materials.** Motion was made by Commissioner Davis and seconded by Commissioner Feeser to authorize District Staff to advertise for Bids for materials to be used by the District during 2024. Motion carried unanimously.

**3. Fleet Purchase Authorization.** General Manager Youravich presented a list of new fleet vehicles which need to be purchased. Motion was made by Commissioner Tabb and seconded by Commissioner Feeser to authorize the purchase of two (2) Peterbilt Model 548 Tandem Axle Dump Trucks by utilizing Sourcewell Contract No. 060920 and to authorize the purchase of the other six (6) fleet vehicles by utilizing the State Master Bid Contract. Motion carried unanimously.

**4. Surplus Vehicles.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Feeser to take the following actions: (a) to declare Unit # 9 (2016 Ford F-350 extended cab with utility bed), Unit 29 (2016 Dodge Ram 4500 with crew cab and utility bed), and Unit 33 (2015 Ford F-350 extended cab with utility bed) as surplus; and (b) to authorize District Staff to sell these surplus vehicles in a commercially prudent manner. Motion carried unanimously.

**5. Unaccounted For Water Loss Goal.** Commissioner Feeser presented information about the District's unaccounted for water loss in recent years and his desire for the District to set a goal for reducing the water loss. Motion was then made by Commissioner Feeser and seconded by Commissioner Tabb to set a goal of achieving a 9.1% unaccounted for water loss by the end of the 2024 calendar year. Motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

## HARDIN COUNTY WATER DISTRICT NO. 2

BY: \_\_\_\_\_  
**Cordell Tabb, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**