

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
September 19, 2023**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on September 19, 2023 at 4:00 p.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Daniel Feeser, Cordell Tabb, and Brian S. Woosley. Also present were Shaun Youravich, Cassidy Pendleton, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors present.

NEW COMMISSIONERS RECEIVE TRAINING

Chairman Bell recognized Commissioners Daniel Feeser and Brian Woosley for having received their 12 hours of New Commissioner Training conducted by the PSC at Prestonsburg, Kentucky on September 12-13, 2023. He also reminded all the Commissioners that the required annual Water Commissioner Management Training will be conducted by Stoll Keenon Ogden at the District's Customer Service Center on Monday, September 25, 2023. Commissioners from Hardin County Water District No. 1, LaRue County Water District No. 1, and Meade County Water District will also be in attendance.

MINUTES & FINANCIAL REPORT

The Minutes of the August 15, 2023 Board meeting were reviewed. Motion was made by Commissioner Woosley and seconded by Commissioner Davis to approve the Minutes as corrected. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the

Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
- 3. Project Reports.** Forrest Pollock presented a written status report on various projects which the District is constructing "in house."

OLD BUSINESS

1. PSC Rate Application. Damon Talley presented a status report on the preparation of the PSC Application for the General Rate Adjustment. He stated that the Customer Notice showing the current rates and the proposed rates will be published in the *News-Enterprise* and the *LaRue County Herald-News* on Wednesday, September 27, 2023 and in the *Hart County News-Herald* on Thursday, September 28, 2023 as required by the PSC regulations. The Application will be filed with the PSC on Friday, September 29, 2023.

2. Audit Services. General Manager Youravich informed the Commissioners that three (3) accounting firms had submitted proposals for conducting the annual Audit and filing the PSC Annual Reports for the District's Water Division and its Sewer Division. These firms are: Dean Dorton, RFH PLLC, and Strothman. Motion was made by Commissioner Woosley and seconded by Commissioner Davis to accept the proposal submitted by RFH PLLC and to authorize the Chairman and General Manager to execute the usual and customary Engagement Letter when it is submitted by RFH LLC. Motion carried unanimously.

NEW BUSINESS

1. Pharmaceutical Services. Commissioner Davis reported that the Insurance Committee has recommended that the District switch its Pharmacy Manager from Kroger to True Scripts. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Insurance Committee's recommendation and designate True Scripts as its Pharmacy Manager. Motion carried unanimously.

2. Glendale Sewer Service Area General Manager Youravich reported that a developer has approached the District about obtaining sewer service to its proposed development, which is located just east and partially outside of the District's Sewer Service Area. Under the District's Wastewater Treatment Agreement with the City of Elizabethtown, the City is not required to accept any wastewater discharged from a site located outside the District's Sewer Service Area. The City has informed the District that it will not accept any wastewater discharged from the portion of the proposed development that is located outside the District's Sewer Service Area. The Chairman instructed the General Manager to inform the developer that the District will not be able to provide sewer collection service at this time for the portion of the proposed development that is outside the District's Sewer Service Area.

3. Cellular Antenna Lease Renewal. General Manager Youravich informed the Commissioners that T-Mobile's Cellular Antenna Lease on the Pear Orchard Tank has expired and T-Mobile wishes to renew it. General Manager Youravich outlined the renewal terms which he plans to propose to T-Mobile if approved by the Board. Motion was made by Commissioner Davis and seconded by Commissioner Feeser to authorize General Manager Youravich to negotiate a renewal of the Cellular Antenna Lease with T-Mobile consistent with the terms presented to the Board. Motion carried unanimously.

4. Safety Reports. Commissioner Feeser requested that Management Staff provide a monthly safety report as part of the reports which are included in the Board Booklet each month. General Manager Youravich stated that he would provide the requested Safety Report starting with the October Board Booklet. He also stated that Management Staff already prepares such a report on a weekly basis and it is reviewed at the weekly Manager's Meeting.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Woosley and seconded by Commissioner Feeser to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Cordell Tabb, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman