

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
September 15, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on September 15, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the August 18, 2020 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing smoothly. Alternate routes for the location of

the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated.

- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 3. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## **OLD BUSINESS**

**1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 2 submitted by Jenkins-Essex in the amount of \$34,119.90 for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**2. Customer Service and Operations Facility Project.** Damon Talley presented a status report on the District's Application for a Certificate of Public Convenience and Necessity ("CPCN") to construct the proposed Customer Service and Operations Facility Project. Jarod Benningfield with Jenkins-Essex reported that it has received bids for the proposed Project. The bids are very favorable and under budget. Jenkins-Essex cannot execute the contracts, however, until the PSC issues the CPCN.

## **NEW BUSINESS**

**1. City Springs WTP Air Scour Line Replacement Project.** The Commissioners reviewed the Bid Tab for the City Springs WTP Air Scour Line Replacement Project. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller take the following actions: (a) to declare the bid submitted by Schardein Mechanical in the amount of \$24,860.00 to be the lowest and best bid for the Project; (b) to award the bid for the Project to Schardein Mechanical; and (c) to authorize General Manager Youravich to execute the necessary documents with Schardein Mechanical to facilitate the commencement of the Project. Motion carried unanimously.

**2. Testing and Inspection Services.** The Commissioners reviewed the Bid Tab for the Materials Testing and Special Inspections (“Testing and Inspection”) for the proposed Customer Service and Operations Facility Project. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to declare the proposal submitted by ECS Southeast, LLP to be the lowest and best proposal for Testing and Inspection services; (b) to award the Testing and Inspection services for the Project to ECS Southeast, LLP; and (c) to authorize General Manager Youravich to execute the necessary documents with ECS Southeast, LLP. Motion carried unanimously.

**3. Water Commissioner Training Seminar.** Damon Talley reminded the Commissioners that the Water Commissioner Training Seminar is scheduled for September 28, 2020. All Commissioners announced that they plan to attend the Seminar.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**