

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

May 19, 2020

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 19, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike and Shaun Youravich. Damon Talley and Vaughn Williams attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors.

MINUTES & FINANCIAL REPORT

The Minutes of the April 21, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project and the Downtown Tank Project.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

OLD BUSINESS

1. Pear Orchard Access Road. General Manager Youravich reported that the new access road to the Pear Orchard Tank Site property was recently completed at a cost of approximately \$28,000. Bluegrass Cellular has agreed to reimburse the District for one-half of this cost.

2. White Mills WTP Exterior Rehab. The Commissioners reviewed the Bid Tabulations for the White Mills Water Treatment Plant Exterior Rehabilitation Project. Upon recommendation of Jay L. Hoffman and District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions:

- a) To declare the bid submitted by Howell & Howell in the amount of \$119,925.00 to paint the exterior of the White Mills WTP to be the lowest and best bid for the White Mills WTP Exterior Rehab Project;
- b) To award the bid for the White Mills WTP Exterior Rehab Project to Howell & Howell; and
- c) To authorize General Manager Youravich to execute the necessary documents with Howell & Howell to facilitate the commencement of the White Mills WTP Exterior Rehab Project.

Motion carried unanimously.

3. Valley Creek Tank Rehab. The Commissioners reviewed the Bid Tabulations for the Valley Creek Tank Interior Rehabilitation Project (Valley Creek Tank Rehab Project). Upon recommendation of Jay L. Hoffman and District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To reject the bid submitted by Preferred Sandblasting & Painting, LLC because it failed to contain all of the information required by the Instructions to Bidders and, consequently, it was an incomplete bid;
- b) To declare the bid submitted by Sam Estes Painting, Inc. in the amount of \$45,925.00 to paint the interior of the Valley Creek Tank to be the lowest and best bid for the Valley Creek Tank Rehab Project;

- c) To award the bid for the Valley Creek Tank Rehab Project to Sam Estes Painting, Inc.; and
- d) To authorize General Manager Youravich to execute the necessary documents with Sam Estes Painting, Inc. to facilitate the commencement of the Valley Creek Tank Rehab Project.

Motion carried unanimously.

4. COVID-19 Update. Shaun Youravich and Amber Pike updated the Commissioners on the changes they have implemented to protect the health and safety of the District's employees and customers during the COVID-19 pandemic. The lobby of the Customer Service Center is still closed to the public.

NEW BUSINESS

1. Nolin River Wastewater Grant. Amber Pike presented a summary of the Nolin River Watershed Wastewater Project expenditures to date, anticipated expenditures, and the remaining Grant funds.

2. Sewer Connection Extension of Time. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to extend the deadline for prospective customers to connect to the sewer system until August 31, 2020 without having to pay the Capacity Fee. Motion carried unanimously.

3. 315 Ring Road Subdivision Plat. The Commissioners reviewed the proposed division of the 315 Ring Road Property into two (2) parcels: the front lot facing Ring Road will contain 10 acres and the rear property with access from West Park Road will contain approximately 13 acres. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the proposed subdivision and to authorize Engineering Design Group to take the necessary steps to have the proposed subdivision approved. Motion carried unanimously.

4. Executive Session. Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

*** * * EXECUTIVE SESSION DISCUSSION * * ***

Motion was made by Commissioner Davis and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman

RESOLUTION NO. 2020-06-01

**A RESOLUTION OF HARDIN COUNTY WATER DISTRICT
NO. 2 AUTHORIZING DISTRICT CHAIRMAN TO APPLY TO
THE KENTUCKY PUBLIC SERVICE COMMISSION FOR A
CERTIFICATE OF PUBLIC CONVENIENCE AND
NECESSITY TO CONSTRUCT A NEW CUSTOMER SERVICE
AND OPERATIONS FACILITY**

WHEREAS, Hardin County Water District No. 2 (the “District”) is a water district created pursuant to KRS Chapter 74;

WHEREAS, KRS 278.015 provides that a water district is a utility and is subject to the jurisdiction of the Kentucky Public Service Commission (the “Commission”) in the same manner and to the same extent as any other utility;

WHEREAS, KRS 278.020(1) prohibits any utility from commencing the construction of any plant or facility or installing any equipment to provide utility service, except for that in the ordinary course of business, until that utility has obtained a certificate of public convenience and necessity (the “CPCN”) from the Commission;

WHEREAS, the District proposes to construct a new Customer Service and Operations Facility (the “Project”) to better serve its customers;

WHEREAS, the Project consists of the construction of: (1) an approximate 16,000 square feet, single story Customer Service Center; (2) an approximate 3,000 square feet Field Operations Building; (3) an approximate 18,750 Shop Building; and (4) an approximate 12,000 square feet Equipment Building;

WHEREAS, the District has engaged the services of Jenkins-Essex Construction, Inc. to serve as the Design-Builder for the Project; and

WHEREAS, the District has, or soon will have, obtained all the necessary approvals to construct the Project, except for a CPCN.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF HARDIN COUNTY WATER DISTRICT NO. 2 AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The Chairman is authorized and directed to take any and all actions reasonably necessary to prepare, execute, and submit an application to the Commission for a CPCN to construct the Project.

Section 3. This Resolution shall take effect upon its adoption.

Adopted by the Board of Commissioners of Hardin County Water District No. 2 at a meeting held on June 16, 2020, signed by the Chairman, and attested by the Secretary.

HARDIN COUNTY WATER DISTRICT NO. 2

By: _____
Michael L. Bell, Chairman

ATTEST:

Morris L. Miller, Secretary

CERTIFICATION

The undersigned Secretary of Hardin County Water District No. 2 (the “District”) does hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District’s Board of Commissioners at a meeting properly held on June 16, 2020, signed by the Chairman of the Board of Commissioners, attested by the Secretary of the Board of Commissioners, and is now in full force and effect.

WITNESS my hand this 16th day of June, 2020.

Morris L. Miller, Secretary