

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
October 15, 2019**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on October 15, 2019 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

None

**MINUTES & FINANCIAL REPORT**

The Minutes of the September 17, 2019 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

- A. Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. The pump stations have commenced “start-up” operations. There are numerous “punch” list items to be resolved. He estimates that Contracts 1 and 2 will be substantially completed by October 31, 2019. He recommended that the District approve a Change Order on Contract 1 and Contract 2 to extend the substantial and final completion dates. **(See New Business, Item 1 and 2 for Board Action)**
- B. Engineering Reports – Water.** Vaughn Williams with Kenvirons stated that the Plans for the proposed City Springs Raw Water Rehab Project have been submitted to the DOW. He also discussed the proposed Downtown Water Storage Tank Project.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

## **OLD BUSINESS**

- 1. Tariff Review.** Chairman Bell requested that the Commissioners review the District’s existing Tariff. This topic will be discussed in more depth at a future meeting.
- 2. Design-Build Services.** District Staff stated that nine (9) firms submitted qualifications in response to the District’s Request for Qualifications to perform design-build services for the 315 Ring Road Project. The Commissioners had been provided copies of all the qualifications well in advance of the meeting. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions: (a) to declare the firm of Jenkins-Essex Construction, Inc. to be the best qualified firm to perform design-build services for the 315 Ring Road Project; and (b) to authorize Chairman Bell and District Staff to enter into contract negotiations with Jenkins-Essex Construction, Inc. Motion carried unanimously. Once the terms of the Design-Build Contract have been negotiated, the proposed Design-Build Contract will be presented to the Board for review and approval.

## NEW BUSINESS

**1. Nolin Wastewater Project – Change Order Contract 1.** Upon recommendation of Strand Associates, motion was made by Commissioner Davis and seconded by Commissioner Miller to extend the substantial completion date on Contract 1 to October 31, 2019 and to extend the final completion date to November 30, 2019. Motion carried unanimously.

**2. Nolin Wastewater Project – Change Order Contract 2.** Upon recommendation of Strand Associates, motion was made by Commissioner Davis and seconded by Commissioner Miller to extend the substantial completion date on Contract 2 to October 31, 2019 and to extend the final completion date to November 30, 2019. Motion carried unanimously.

**3. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

### **\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one (1) of the matters discussed in Executive Session.

**4. Remington Building.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to authorize Chairman Bell to make a counter-offer to sell the former Remington Building within the parameters set by the Board. Motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**