

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
September 17, 2019**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on September 17, 2019 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

Representatives of Jenkins-Essex Construction, Inc. were present and made a presentation concerning its Design-Build construction services qualifications.

**MINUTES & FINANCIAL REPORT**

The Minutes of the August 20, 2019 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

- A. Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. He estimates that the pump stations should be ready to commence “start-up” operations in late September, 2019. Once the pump stations are operable, the other contractors can finish their remaining work. He explained the need to approve a Change Order on Contract 2 concerning the installation of 18-inch gravity pipe at the Valley Creek Wastewater Treatment Plant. **(See New Business, Item 1 for Board Action)**
- B. Engineering Reports – Water.** Vaughn Williams with Kenvirons stated that the Plans and Specifications for the proposed City Springs Raw Water Rehab Project have been delivered to the District for its review before submitting the Plans to the DOW. He also discussed the proposed Downtown Water Storage Tank Project.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

## **OLD BUSINESS**

**1. Re-Surfacing WM WTP Parking Area.** The Commissioners reviewed the Bid Tabulation for re-surfacing the existing areas that are paved with asphalt at the White Mills Water Treatment Plant (WM-WTP). Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to take the following actions: (a) to declare the bid of American Paving in the amount of \$64,950.00 to be the lowest and best bid; (b) to award the re-surfacing contract to American Paving; and (c) and to authorize District Staff to execute the necessary documents with American Paving. Motion carried by a vote of three (3) to one (1) with Commissioner Davis voting “No.”

**2. New Phone System.** The Commissioners reviewed and evaluated the proposals from Axiom and Hello Spoke for a new phone system (both hardware and software) for the District Customer Service Office, White Mills WTP, and the City Springs WTP. Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to declare the proposal of Axiom to be the lowest and best evaluated

proposal over the long term; (b) to award the phone system contract to Axiom; and (c) and to authorize District Staff to execute the necessary documents with Axiom. Motion carried unanimously.

## **NEW BUSINESS**

**1. Nolin Wastewater Project – Change Order.** Upon recommendation of Strand Associates and District Staff, motion was made by Commissioner Davis and seconded by Commissioner Effinger to approve the approved Change Order for Contract 2 of the Nolin Wastewater Project. This Change Order approves payment for the installation of 18-inch gravity pipe in the amount of \$19,457.78. Motion carried unanimously.

**2. Health Care Plan Update.** Amber Pike and Commissioner Davis updated the Board on the District’s current wellness plan. The Insurance Committee recommends no change to the current biometric matrix, but recommends minor changes to the prescription drugs co-payments for District employees. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the recommendations of the Insurance Committee. Motion carried unanimously.

**3. Debt Collection Services.** Upon recommendation of District Staff, motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the proposal of Credit Clearing House of America for debt collection services and to engage the services of Credit Clearing House of America. Motion carried unanimously.

**4. Purchase of Excavator.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize the purchase of a 2019 Caterpillar Model 325F LCR Hydraulic Excavator by utilizing the State Master Bid Contract (MA-758-1800000609) at a total cost of \$210,000.00. Motion carried unanimously.

**5. Surplus Excavator.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the District’s 1999 Caterpillar Model 320BL Excavator (with approximately 6,080 hours) as surplus real property and to authorize District Staff to sell the surplus excavator in a commercially prudent manner, which might include “trading it in” on the purchase of the new excavator. Motion carried unanimously.

## **ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**