

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
July 17, 2018**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on July 17, 2018 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Shaun Youravich, Damon Talley, Mark Sneve, Vaughn Williams, and Michael Carroll. Chairman Bell declared that a quorum was present and called the meeting to order. He appointed Cordell Tabb to serve as Acting Secretary in the absence of Morris L. Miller.

VISITORS

No Visitors were present.

MINUTES & FINANCIAL REPORT

The Minutes of the June 19, 2018 meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater. Michael Carroll presented the Architectural Report.

A. Engineering Reports – Water. Vaughn Williams presented an update on the status of the White Mills WTP Rehab Project. He reported that the painting contractor has completed its work. He reported that most of the loading dock repairs have been completed on Contract 29. Kenvirons plans to present Final Adjusting Change Orders for consideration at the August Board meeting.

B. Engineering Reports – Wastewater – Nolin River Watershed. Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. The Project is still progressing smoothly. All contractors have performed at least 25% of their work. He also reviewed his revised estimated costs of constructing some of the alternate sewer lines that were omitted from Contract 3. **(See New Business, Item 1 for Board Action.)**

C. Architectural Report. Michael Carroll with Brandstetter Carroll presented a status report on the 315 Ring Road Project. His firm plans to present a final site plan and layout of the office building interior at the August Board meeting.

2. Departmental Reports. General Manager Jeffries presented the Departmental Reports. It was noted that the District's Line Loss continues to show noticeable improvement.

OLD BUSINESS

1. Appraisal of 360 Ring Road Property. The Commissioners reviewed the proposal submitted by Baumgardner & Associates, PSC to perform an appraisal of the Customer Service Center and other facilities located at 360 Ring Road. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the proposal of Baumgardner & Associates, PSC to appraise the 360 Ring Road property and to authorize the firm to proceed with the appraisal. Motion carried unanimously.

2. Wholesale Rate for District No. 1. General Manager Jeffries reviewed the methodology that he used to calculate the proposed wholesale rate for District No. 1. The final rate will be determined once District No. 1's proposed water purchases and other costs have been finalized.

3. Eastview Tank Site. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize District Staff to engage the services of a licensed surveyor to survey the proposed site for the new Eastview Tank. Motion carried unanimously.

NEW BUSINESS

1. Nolin Wastewater Project - Alternates. Mark Sneve presented his revised estimated costs for constructing some of the alternate sewer lines that were omitted from Contract 3. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Strand Associates to negotiate a potential change order proposal with the contractors to construct sewer lines F, I, and J. The Commissioners will make a final decision based upon the results of these negotiations. Motion carried unanimously.

2. RD Bond De-Obligation. General Manager Jeffries explained the need to reduce the size of the proposed RD Bond Issue from \$5.0 million to \$3.4 million for the Louisville Water Company Connection Project. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to reduce the size of the proposed RD Bond Issue from \$5.0 million to \$3.4 million and to authorize Chairman Bell to execute the necessary letter to RD so that RD can de-obligate \$1.6 million of the original funding for the Project. Motion carried unanimously.

3. Downtown Water Tank. Vaughn Williams presented a very comprehensive draft Preliminary Engineering Report for the Downtown Tank Replacement Project. His report included an evaluation of three (3) different alternatives and a recommended site.

4. Healthcare Plan Parameters. Commissioner Davis reviewed the existing Healthcare Plan information, including the existing Healthcare Biometrics. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to keep the existing Healthcare Biometrics for 2019. Motion carried unanimously.

5. GASB 75 Resolution. Damon Talley reviewed the provisions of the proposed GASB 75 Resolution (Resolution No. 2018-07-01). Motion was made by Commissioner Davis and seconded by Commissioner Effinger to adopt the proposed Resolution No. 2018-07-01. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Cordell Tabb, Acting Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman