

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
February 21, 2023**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on February 21, 2023 at 4:00 p.m. at the Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, Steve Smith, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

Hardin County Judge/Executive Keith Taul attended the Board meeting. At the conclusion of the meeting, Judge Taul discussed several topics, including the percentage of Hardin County residents without access to a public water supply, the need to expand wastewater service to the south end of Hardin County, and four (4) categories for measuring the success of the District.

MINUTES & FINANCIAL REPORT

The Minutes of the January 17, 2023 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Smith to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

1. **Engineering.** Vaughn Williams presented a status report on the Blue Oval Project and other projects.
2. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
3. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing “in house.”

OLD BUSINESS

1. **WTP Chemical Bid Award.** Commissioners reviewed the Chemical Bid Tabulation prepared by the District Staff. Based upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To declare that the bids submitted by Hawkins and Water Solutions Unlimited for bid items 1 and 2 did not meet the specifications and to reject the bids submitted by these two (2) vendors for these two (2) items;
- b) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular chemical;
- c) To award the bid for each particular chemical to the vendor submitting the lowest bid for that chemical; and
- d) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

2. **Mowing Bid Tab for 2023.** The Commissioners reviewed the three (3) bids which were submitted for mowing various sites throughout the District. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Smith to reject all the mowing bids because the lowest bid is more than 80% higher than the amount paid for mowing services in 2022. Motion carried unanimously.

3. Server Bid Award. The Commissioners reviewed the Bid Tab for the two (2) Hyper-V Host Servers and a Storage Area Network. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the bid submitted by Axiom Solutions in the amount of \$133,715.00 to be the lowest and best bid and to award the bid to Axiom Solutions. Motion carried unanimously.

4. Meter Test Bench Award. The Commissioners reviewed the Bid Tab for the Water Meter Test Bench. Motion was made by Commissioner Davis and seconded by Commissioner Smith to declare the bid submitted by Ford Meter Box Company in the amount of \$180,318.51 to be the lowest and best evaluated bid and to award the bid to Ford Meter Box Company. Motion carried unanimously.

NEW BUSINESS

1. Authorization to Bid I-65 Road Bore. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize District Staff to advertise for bids for boring I-65. Motion carried unanimously.

2. Authorization to Bid St. John Road Bore. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Smith to authorize District Staff to advertise for bids for directional boring of a creek crossing as part of the Water Line Relocation Project caused by the widening of St. John Road. Motion carried unanimously.

3. Authorization to Bid Tank Rehab Projects. Upon recommendation of General Manager Youravich, motion was made by Commissioner Smith and seconded by Commissioner Miller to authorize District Staff to advertise for bids for the rehabilitation of the North Miles Water Storage Tank and the Lonestar Water Storage Tank. Motion carried unanimously.

4. Ky. Deferred Compensation Resolution. General Manager Youravich presented the request of the Kentucky Deferred Compensation Authority (KDC) for the District to adopt the proposed Resolution approving the District's continued participation in the KDC's Deferred Compensation Plan by adopting and executing the proposed Joinder Agreement. By consensus, the Commissioners decided to defer action until it obtains additional information from KDC regarding the Joinder Agreement.

5. Purchase Mowing Equipment. Since the District has decided to mow the 27 sites with its own employees rather than contracting with a third party to mow these sites, it will be necessary to upgrade the District's mowing equipment. General Manager Youravich presented a list of the needed equipment and the approximate

cost. Motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize the purchase of the requested equipment using Sourcewell Public Procurement pursuant to KRS 45A.300. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Smith and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Cordell Tabb, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman