

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
May 17, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on May 17, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Vaughn Williams, Jarrod Benningfield, and Damon Talley. Also present was Andrew Harp with *The News - Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**SPECIAL RECOGNITION**

Chairman Bell recognized Lea Ona Sims, HR Specialist, for her 30 years of loyal and dedicated service to the District. The Commissioners expressed their deep appreciation and gratitude to Lea Ona. Throughout her career, Lea Ona has been willing to assume new roles and responsibilities as the District has grown.

**MINUTES & FINANCIAL REPORT**

The Minutes of the April 19, 2022 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements (**See New Business, Item 1 for Board action**).

## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Highway 434 Pump Station.** Vaughn Williams reported on the preliminary work that Kenvirons is doing at the site for the new Highway 434 Pump Station. Core drilling will need to be performed before his firm can commence designing the pump station building.
3. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report. The Project is complete except for a few “punch list” items.
4. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
5. **Project Reports.** General Manager Youravich presented a written status report on various small projects which the District is constructing “in house.” The Commissioners commended him for providing the written report.

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 20 in the amount of \$190,450.40 and Pay Request No. 21 in the amount of \$84,477.17 submitted by Jenkins-Essex. Motion carried unanimously.

2. **St. John Road Relocation Project.** The Commissioners reviewed the Bid Tabulation for this Project. General Manager Youravich informed the Board that the Bid Specifications advised prospective bidders that the award would be made on a per item basis and would be evaluated considering both price and delivery time. Based upon recommendation of District Staff, motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions: (a) to declare the best evaluated bid submitted for a particular bid item to be the bid highlighted in the Bid Tabulation; (b) to award the bid for each particular item to the vendor submitting the best evaluated bid for that item; and (c) to authorize

General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids. Motion carried unanimously.

## **NEW BUSINESS**

**1. Investment Portfolio.** Commissioner Davis led a discussion concerning the value of the District's Investment Portfolio and whether changes should be made considering the upcoming cash needs of the District and the rapidly declining financial markets. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize General Manager Youravich to investigate the rapidly declining value of the Vanguard Funds and the Dupree Funds held by the District, and, if advisable, liquidate these holdings while the District can still realize most of the gains that it has earned over the years. Motion carried unanimously.

**2. LWC Purchased Water Adjustment.** General Manager Youravich reported that the annual financial impact of the Louisville Water Company (LWC) wholesale rate increase will be \$20,334 based upon the volume of water purchased from LWC over the past 12 months. He recommended that the District adopt Resolution No. 2022-05-01 which authorizes District Staff to file a Purchased Water Adjustment (PWA) Application with the PSC to recoup this expense. The PWA factor will be one penny per 1,000 gallons of water purchased. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to adopt Resolution No. 2022-05-01. Motion carried unanimously.

**3. Conference Training.** Upon recommendation by General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the designated members of District Staff to attend the KY-TN AWWA Water Professionals Conference to be held in Lexington, Kentucky on July 17-20, 2022. Motion carried unanimously.

**4. Rescheduling July Board Meeting.** Chairman Bell announced that it would be necessary to reschedule the July Board meeting because General Manager Youravich and some members of the Management Staff will be attending the Water Professionals Conference on July 19, which is the regular meeting date. By consensus, the July meeting will be rescheduled from July 19 to July 26, 2022 at 4:00 pm EDT. A Special Meeting Notice will be timely prepared prior to the Special Meeting on July 26.

**5. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session, pursuant to KRS

61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**6. Glendale Tank Site.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize General Manager Youravich to negotiate, within the new parameters set by the Board, the terms of an Option to purchase the preferred site for the new Glendale water storage tank. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**