

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
January 18, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on January 18, 2022 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger and Morris L. Miller. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors.

MINUTES & FINANCIAL REPORT

The Minutes of the December 21, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Downtown Tank Project.** General Manager Youravich presented a status report on the Downtown Tank Project.
- 2. Customer Service & Operations Facility Project.** Jarrod Benningfield presented the status report. The Project is still on schedule to be

completed in January, 2022. February 22, 2022 will be the first day the Customer Service and Operations Facility will be open for customers.

- 3. Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
- 4. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

OLD BUSINESS

1. Jenkins-Essex Pay Request. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 18 submitted by Jenkins-Essex in the amount of \$139,766.21 and direct pay vendors totaling \$3,555.77 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. Bond Sale. Damon Talley reported that on January 6, 2022 the Kentucky Public Service Commission approved the District’s request to issue the 2022A Bonds. No other approvals are required. The Closing will take place on January 28, 2022.

3. Tuck Purchase. General Manager Youravich reported that Herb Jones Chevrolet cannot sell the 2022 Colorado truck for the price quoted because it is now unable to obtain this vehicle under Chevrolet’s Fleet Pricing Schedule. Therefore, it has withdrawn its quote. Upon General Manager Youravich’s recommendation, motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the quote submitted by Bob Swope Ford in the amount of \$28,125.00 to be the lowest and best quote; (b) to authorize the purchase of the Ford Ranger 4 x 4 with extended cab from Bob Swope Ford for the quoted price; and (c) to authorize District Staff to execute the necessary documents to purchase the truck. Motion carried unanimously.

4. HomeServe Plumbing Protection Program. Chairman Bell asked if any of the Commissioners had any questions or comments concerning the proposal from HomeServe to provide a Service Line Warranty Program to the District’s customers who voluntarily purchase one or more of HomeServe’s warranty programs (the “Products”). Some of the Commissioners expressed their concern about the District’s “endorsement” of any product or service offered by a private

entity. Chairman Bell asked if any Commissioner wished to make a motion to approve the Marketing Agreement between the District and HomeServe concerning this matter. No Commissioner made a motion. Therefore, Chairman Bell announced that the District will not pursue this matter.

NEW BUSINESS

1. WTP Chemical Bid Authorization. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for Water Treatment Plant chemicals to be used by the District during 2022. Motion carried unanimously.

2. Annual Mowing Bid Authorization. Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for mowing services. Motion carried unanimously.

3. Renewal of Yard Restoration Contract. Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to renew the current yard and property restoration contract held by Forrest Cooper Excavating for one additional year at the 2021 rates. Motion carried unanimously.

4. Cecilia Pump Station Valve Purchase. Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the price quote submitted by CITCO Water in the amount of \$8,997.00 for each control valve for the Cecilia Pump Station and to authorize the purchase of three (3) control valves for a total purchase price of \$26,991.00 from CITCO Water. Motion carried unanimously.

5. Surplus Auction. Upon recommendation of General Manager Youravich, motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions: (a) to declare the items of personal property listed on the Schedule of Personal Property to be Declared Surplus as surplus property; and (b) to engage the services of Hodges Auction Company to conduct a public auction of the surplus property on a date and time that is convenient to the District and the general public. Motion carried unanimously.

6. Executive Session. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

*** * * EXECUTIVE SESSION DISCUSSION * * ***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman