

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
December 21, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on December 21, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

Chairman Bell appointed Commissioner Davis to serve as Acting Secretary for this meeting in the absence of Secretary Morris L. Miller.

VISITORS

There were no visitors.

MINUTES & FINANCIAL REPORT

The Minutes of the November 16, 2021 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of November was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Downtown Tank Project.** Vaughn Williams presented a status report on the Downtown Tank Project.

2. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report in the absence of Jarrod Benningfield. The Project is still on schedule to be completed in January, 2022.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** General Manager Youravich presented a status report on various small projects which the District is constructing “in house.”

OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 17 submitted by Jenkins-Essex in the amount of \$340,371.79 and direct pay vendors totaling \$4,410.00 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Bond Sale.** General Manager Youravich reported that the sale of the District’s 2022A Bonds on December 17, 2021 was very successful. Eight (8) firms submitted bids. The Cecilian Bank submitted the lowest bid with an interest rate of 1.45% for the Bonds. Upon recommendation of the District’s Financial Advisor and its Local Counsel Damon Talley, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to declare the bid submitted by The Cecilian Bank in the amount of 1.45% to be the lowest and best bid and to authorize Chairman Bell to execute the Award Certificate prepared by the District’s Bond Counsel. Motion carried unanimously. It was noted that the savings that will be realized from refunding the 2010A Bonds will be even greater than originally estimated.

3. **Warehouse Material Bid Authorization.** The Commissioners reviewed the Bid Tabulation for the materials to be used by the District during 2022. General Manager Youravich noted that the bids were significantly higher than the 2021 bids and many vendors declined to bid on several items because they could not “lock-in” the prices for twelve months. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to reject all the bids. Motion carried unanimously.

NEW BUSINESS

1. KU Easement. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Access Easement which grants Kentucky Utilities (KU) a non-exclusive right to utilize a portion of the driveway to one of the District's Sewer Pump Stations on the Glendale Industrial Megasite. This will enable KU to gain access to its proposed electric substation which will serve the Ford Battery Plant. Motion carried unanimously.

2. Truck Purchase. The Commissioners reviewed the Quote Tabulation for the purchase of a mid-size truck. Three (3) quotes were obtained with the apparent low quote received by Herb Jones Chevrolet with a quote of \$26,760.00 for a 2022 Chevrolet Colorado 4x4 with an extended cab. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to take the following actions: (a) to declare the quote submitted by Herb Jones Chevrolet in the amount of \$26,760.00 to be the lowest and best quote; (b) to authorize the purchase of the 2022 Chevrolet Colorado 4x4 with extended cab from Herb Jones Chevrolet for the quoted price; and (c) to authorize District Staff to execute the necessary documents to purchase the truck. Motion carried unanimously.

3. HomeServe Plumbing Protection Program. District Staff summarized the proposal from HomeServe to provide a Service Line Warranty Program to the District's customers who voluntarily purchase one or more of HomeServe's warranty programs (the "Products"). The Products include the following: (a) exterior water service line and (b) interior plumbing and drainage. The District will not be responsible for billing or collecting the monthly charges for the Products purchased by the customers. Following a lengthy discussion, the Commissioners decided to study this matter in greater detail before making a decision.

4. 2021 Amended Budget. Finance & Administration Manager Pike presented the proposed Amended 2021 Budget for consideration by the Commissioners. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt the proposed Amended 2021 Budget as presented. Motion carried unanimously.

5. Officer Election. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to elect, for a term ending on December 31, 2022, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Morris L. Miller
Treasurer	-	Morris L. Miller

Motion carried unanimously.

6. Meeting Date and Time. Chairman Bell inquired if any of the Commissioners desired to change the date or time of the regularly scheduled monthly meeting. By consensus, the meeting date and time will remain the same (third Tuesday of each month at 4:00 pm).

7. Bank & Investment Accounts. Motion made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to designate Michael Bell and Amber Pike as the designated signatories on all of the District investment accounts, (b) to designate Michael L. Bell, Shaun Youravich, and Amber Pike (only one signature required) as the authorized signatories for all District checking accounts, certificates of deposit, savings certificates, and savings accounts at any and all financial institutions and to access the District's safety deposit box; and (c) to delete any and all other names that may currently have access to, or control over, these accounts. Motion carried unanimously.

8. Executive Session. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

***** EXECUTIVE SESSION DISCUSSION *****

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Tim Davis, Acting Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman