

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

June 15, 2021

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 15, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors.

MINUTES & FINANCIAL REPORT

The Minutes of the May 18, 2021 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The District is still holding \$60,000 (including \$40,000 retainage). The contractor needs to perform the painting and do final clean-up.
- 2. Downtown Tank Project.** Vaughn Williams reported that the District is waiting on DOW approval of the plans.

- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are making excellent progress on the Project and are still on schedule.
- 4. Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

OLD BUSINESS

1. Jenkins-Essex Pay Request. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 11 submitted by Jenkins-Essex in the amount of \$339,687.66 and direct pay vendors totaling \$155,952.99 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

NEW BUSINESS

1. T-Mobile Lease Agreement. Upon recommendation by General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the First Amendment to Site Lease with T-Mobile Central, LLC for the North Miles Street water storage tank and to authorize either the Chairman or the General Manager to execute the First Amendment to Site Lease. Motion carried unanimously.

2. Rescheduling August Board Meeting. Chairman Bell announced that it would be necessary to reschedule the August Board meeting because General Manager Youravich and some members of the Management Staff will be attending the Water Professionals Conference on August 17. Motion was made by Commissioner Davis and seconded by Commissioner Miller to reschedule the August Board meeting from August 17 to August 24, 2021 at 4:00 pm EDT. Motion carried unanimously.

3. Executive Session. Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

*** * * EXECUTIVE SESSION DISCUSSION * * ***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

4. Wage Adjustments. Upon joint motion duly made, seconded and unanimously adopted, the Commissioners decided to take the following actions: (a) to make a COLA adjustment of \$0.44 per hour for all hourly employees; (b) to make a 3% merit matrix adjustment for full-time, hourly employees; (c) to increase the salaries of the salaried employees as recommended by General Manager Youravich; (d) to increase the salary of the General Manager as noted in his personnel file; and (e) to make all adjustments effective with the first pay period in July.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman