

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
May 18, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 18, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Jarrod Benningfield, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

Ivan Parsons, who owns property on Yates Chapel Road, and John Kttig were present to discuss the recent leak that occurred on the very long service line leading from the meter to Mr. Parsons' rental house. The service line was installed in 1998. Mr. Parsons requested relief from having to pay the entire bill. District Staff had already explained the District's Leak Adjustment Policy to him and had offered assistance in completing the form. The Commissioners stated that it could not offer any more assistance than that provided by its PSC approved Leak Adjustment Policy. District Staff also suggested that Mr. Parsons might wish to take advantage of the District's Payment Plan so he would not have to pay the entire bill in a lump sum.

**MINUTES & FINANCIAL REPORT**

The Minutes of the April 20, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. City Springs Raw Water Intake Project.** General Manager Youravich presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 98% complete. It has been in service for approximately two (2) months.
- 2. Downtown Tank Project.** General Manager Youravich reported that the plans have been revised and will be submitted to DOW.
- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are still making excellent progress on the Project. All metal roofing has been installed.
- 4. Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** General Manager Youravich presented a status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

**1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 10 submitted by Jenkins-Essex in the amount of \$488,832.65 and direct pay vendors totaling \$88,004.25 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**2. WTP Capital Item Bid Award.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (1) to declare the bid submitted by Harold Beck & Sons, Inc. in the amount of \$67,696.50 for the White Mills WTP filter valve actuators to be the lowest and best bid; (2) to award the bid for providing the valve actuators and mounting hardware to Harold Beck & Sons, Inc. for the bid amount; and (3) to authorize General Manager Youravich or other appropriate personnel to execute the purchase order and any other necessary documents to effectuate the purchase of the valve actuators and mounting hardware. Motion carried unanimously.

## NEW BUSINESS

**1. Conference Training.** Upon recommendation by General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize the designated members of District Staff to attend the KY-TN AWWA Water Professionals Conference to be held in Chattanooga, Tennessee on August 15-18, 2021 and the KWWOA Annual Conference in Owensboro, Kentucky on June 27-30, 2021. Motion carried unanimously.

**2. LWC Purchased Water Adjustment.** General Manager Youravich reported that the annual financial impact of the Louisville Water Company (LWC) wholesale rate increase will be \$14,722 based upon the volume of water purchased from LWC over the past 12 months. He recommended that the District adopt Resolution No. 2021-05-01 which authorizes District Staff to file a Purchased Water Adjustment (PWA) Application with the PSC to recoup this expense. The PWA factor will be one penny per 1,000 gallons of water purchased. Motion was made by Commissioner Davis and seconded by Commissioner Miller to adopt Resolution No. 2021-05-01. Motion carried unanimously.

**3. Langley Family Foundation Scholarships.** Chairman Bell provided an update on the Langley Family Foundation Scholarship Program and presented the Scholarship Committee's Report. He noted that 54 Applications had been received. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the Scholarship Committee Report and to award 31 scholarships in the amount of \$1,000 each to the persons recommended by the Scholarship Committee. Motion carried unanimously.

**4. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

### \* \* \* EXECUTIVE SESSION DISCUSSION \* \* \*

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**5. Real Property Acquisition.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize the purchase of the real property from the Wheeler Estate for the negotiated price. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**