

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
March 16, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on March 16, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors.

MINUTES & FINANCIAL REPORT

The Minutes of the February 16, 2021 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 94% complete. The March 15, 2021 start-up of the pumps was successful. MicroComm is on site finalizing the controls.

- 2. Downtown Tank Project.** Vaughn Williams reported that the application for encroachment permits has been submitted to the Transportation Cabinet. He plans to submit the plans to the DOW by April 30, 2021.
- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are starting to make progress on the Project since the weather is improving. He expects the concrete slab for the Customer Service Building to be poured by the first week of April.
- 4. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

OLD BUSINESS

1. Jenkins-Essex Pay Request. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 8 submitted by Jenkins-Essex in the amount of \$151,096.73 and direct pay vendors totaling \$44,536.93 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

NEW BUSINESS

1. Job Description Revisions. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adopt the Customer Service Department Job Title revisions as presented. Motion carried unanimously.

2. Power Rake Purchase. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize the purchase of a Caterpillar landscape rake (power rake), which will attach to the front of the District’s skid steer loader, from the Boyd Company for the sum of \$10,375. Motion carried unanimously.

3. Wellness Plan. Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Miller to make the Wellness on Wheels mobile health unit available for District Staff’s use to facilitate their wellness check-ups. They also authorized the use of the

Restore Resilience Wellness app from Zillion. The cost will be \$3.00 per month per employee, but the employees can utilize their wellness points to pay for this service. Motion carried unanimously.

4. Annual Fiscal Court Presentation. Chairman Bell congratulated General Manager Youravich for the outstanding PowerPoint presentation he made to the Hardin Fiscal Court on March 9, 2021. Chairman Bell said that the Fiscal Court members were very impressed.

5. Meeting Date and Time. Chairman Bell inquired whether any of the Commissioners desired to change the regular meeting schedule from the third Tuesday at 4:00 p.m. No Commissioner requested a change. By consensus, the regular meeting schedule will remain the same.

6. Water Commissioner Training. Chairman Bell announced that Stoll Keenon Ogden would conduct the annual Water Commissioner Training for the water district commissioners from Grayson, Hardin, LaRue, and Meade Counties on Monday, September 27, 2021.

7. Langley Family Foundation Scholarships. Chairman Bell announced that the Langley Family Foundation will once again provide scholarships. The exact number is unknown at this time. The application deadline will be April 30, 2021. All area high schools will be notified and a notice will be placed on the District's website.

8. Executive Session. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

***** EXECUTIVE SESSION DISCUSSION *****

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman