

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
January 19, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on January 19, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Trevor Mather, Shaun Youravich, and Jarrod Benningfield. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

Chairman Bell recognized the District's General Manager, Shaun Youravich, for his 29 years of dedicated service to the District. The other Commissioners also congratulated Shaun and expressed their appreciation for his long, productive tenure with the District. They also voiced their desire that he continue in his present capacity for many years to come.

**MINUTES & FINANCIAL REPORT**

The Minutes of the December 15, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and

payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. City Springs Raw Water Intake Project.** General manager Youravich, in the absence of Vaughn Williams, presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 70% complete. He still believes the contractor will complete the contract before the summer.
- 2. Downtown Tank Project. Downtown Tank Project.** The District is still awaiting the Transportation Cabinet's decision on whether the District can install the new water transmission main to connect the new Downtown Tank to the District's existing transmission mains near Hardin Memorial Hospital under U.S. Highway 31-W instead of on private property adjacent to the highway.
- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield presented a very favorable status report on this Project. The contractors are making great progress.
- 4. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** Trevor Mather presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

**1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Davis to approve and authorize payment of Pay Request No. 6 submitted by Jenkins-Essex in the amount of \$177,356.55 and direct pay vendors totaling \$41,691.44 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**2. Investment of Funds.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the Treasurer to invest approximately \$5,000,000 in accordance with the District's Investment Policy and,

when the proceeds are collected from the sale of the Remington building, to invest approximately \$1,500,000 of those proceeds as well. Motion carried unanimously.

## NEW BUSINESS

**1. WTP Chemical Bid Authorization.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize District Staff to advertise for Bids for Water Treatment Plant chemicals to be used by the District during 2021. Motion carried unanimously.

**2. Mowing Contract Extension.** Upon recommendation of District Staff, motion was made by Commissioner Effinger and seconded by Commissioner Miller to extend the existing mowing contract with Grassmaster Lawn and Landscaping for one (1) additional year at the 2020 price. Motion carried unanimously.

**3. Yard Restoration Contract Extension.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to extend the existing yard and other land restoration contract with Forrest Cooper for one (1) additional year at the existing 2020 price schedule. Motion carried unanimously.

**4. Purchase of Fleet Vehicles.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to authorize the purchase of three (3) Dodge 1500 Quad Cab trucks from Swope Chrysler Dodge Jeep at a price of \$24,983 for each vehicle; and (b) to authorize General Manager Youravich, or other appropriate personnel, to execute the necessary documents to purchase these vehicles. Motion carried unanimously.

**5. Leak Logger Purchase.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize the purchase of an advanced leak noise logger (“Leak Logger”) and related equipment and services, as shown on the quotation dated October 23, 2020, from FlowNetworx, Inc. d/b/a 540 Technologies at a cost of \$13,211.00. Motion carried unanimously.

**6. Gas Line Extension Contract.** Upon recommendation from District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the proposal from the City of Elizabethtown to extend the City’s existing natural gas line along West Park Road a distance of approximately 800

feet to the new Customer Service and Operations Facility for the sum of \$5,200 and to authorize General Manager Youravich to execute the Natural Gas Main Extension Contract for and on behalf of the District. Motion carried unanimously.

**7. After Hours Call Service.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the proposal from Voice Link in the amount of \$440 per 4-week billing cycle for providing an After Hours call answering service and to authorize General Manager Youravich to execute the necessary documents with Voice Link. Motion carried unanimously.

**8. Generator.** General Manager Youravich explained the need for the Commissioners to decide whether to purchase a portable or a fixed generator unit for the new Customer Service and Operations Facility. He also presented the estimated costs for each type generator. Motion was made by Commissioner Effinger and seconded by Commissioner Davis to purchase a fixed 600 KW generator unit powered by diesel fuel rather than a portable generator for the new Customer Service and Operations Facility. Motion carried unanimously. General Manager Youravich plans to solicit bids for this type generator and will present them to the Board at the February meeting.

**9. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Davis and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**