

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
December 15, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on December 15, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the November 17, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of November was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. City Springs Raw Water Intake Project.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing well, but the contractor is still behind schedule. He still believes the contractor will complete the

- contract before next summer. Vaughn Williams explained the need for a Change Order in the amount of \$16,771.00 for the new 350-amp breaker that was installed and the two (2) 10-inch diameter influent water lines that were installed. **(See New Business, Item 1 for Board Action)**
- 2. Downtown Tank Project.** Alternate routes for the location of the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated. The Transportation Cabinet wants the District to move some of the transmission mains onto private property instead of under the highway pavement.
  - 3. Customer Service & Operations Facility Project.** General Manager Youravich presented a status report on this Project in the absence of Jarrod Benningfield.
  - 4. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
  - 5. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## **OLD BUSINESS**

- 1. Warehouse Material Bid Award.** The Commissioners reviewed the Bid Tabulation for the materials to be used by the District in 2021. Based upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions:
  - a) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular item of material;
  - b) To award the bid for each particular item to the vendor submitting the lowest bid for that item; and
  - c) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

**2. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 5 submitted by Jenkins-Essex in the amount of \$122,110.01 and direct pay vendors totaling \$630,211.83 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

## NEW BUSINESS

**1. Change Order – City Springs Raw Water Intake Project.** Upon recommendation of both Kenvirons and General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve Change Order No. 1 in the amount of \$16,771.00. Motion carried unanimously.

**2. 2020 Budget Amended.** Finance & Administration Manager Pike presented the proposed Amended 2020 Budget for consideration by the Commissioners. Motion was made by Commissioner Miller and seconded by Commissioner Davis to adopt the proposed Amended 2020 Budget as presented. Motion carried unanimously.

**3. Sewer Division Promissory Note Repayment.** Upon recommendation of Finance and Administration Manager Pike, motion was made by Commissioner Tabb and seconded by Commissioner Miller for the District's Sewer Division to repay both Promissory Note No. 1 in the principal amount of \$1,500,000 and Promissory Note No. 2 in the principal amount of \$500,000 to the District's Water Division. Motion carried unanimously.

**4. BAN Bid Award.** Damon Talley reviewed the Bid Tabs for the three (3) proposals submitted by lending institutions to purchase the District's proposed Bond Anticipation Note, Series 2021 (BAN) in an amount up to \$8,000,000. The lowest interest rate proposal was submitted by The Cecilian Bank in the amount of 0.575%. Upon recommendation of the District's Financial Advisor and Damon Talley, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions: (a) to declare the proposal submitted by The Cecilian Bank to be the lowest and best proposal for the purchase of the BAN; and (b) to accept the proposal submitted by The Cecilian Bank. Motion carried unanimously.

**5. Resolution Authorizing BAN.** Commissioner Tabb introduced, caused to be read in full, and moved immediate adoption of a proposed Resolution identified by its title or caption as follows:

**RESOLUTION NO. 2020-12-01**  
**REVENUE BOND ANTICIPATION NOTE, SERIES 2021**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HARDIN COUNTY WATER DISTRICT NO. 2 PROVIDING FOR THE INTERIM FINANCING OF THE COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND EQUIPPING OF MAJOR WATER SERVICE ADDITIONS AND IMPROVEMENTS TO THE DISTRICT'S MUNICIPAL WATER SYSTEM, CONSISTING OF OFFICE BUILDING (CUSTOMER SERVICE CENTER) IMPROVEMENTS, OPERATIONS FACILITY IMPROVEMENTS, WAREHOUSE IMPROVEMENTS, AND OTHER IMPROVEMENTS TO THE DISTRICT'S PROPERTY LOCATED AT 1951 WEST PARK ROAD, ELIZABETHTOWN, KENTUCKY; AUTHORIZING THE SALE AND ISSUANCE OF THE DISTRICT'S WATER SYSTEM REVENUE BOND ANTICIPATION NOTE, SERIES 2021, IN A PRINCIPAL AMOUNT OF UP TO \$8,000,000 TO FINANCE THE COSTS THEREOF; SETTING FORTH THE TERMS AND CONDITIONS OF THE NOTE; PROVIDING FOR THE SECURITY AND PAYMENT OF THE NOTE, INCLUDING A COVENANT TO ISSUE WATER SYSTEM REVENUE BONDS FOR SUCH PAYMENT; AWARDED THE NOTE TO THE CECILIAN BANK; AUTHORIZING AND DIRECTING THE FILING OF A NOTICE WITH THE STATE LOCAL DEBT OFFICER; CREATING A NOTE PAYMENT FUND; AND REPEALING INCONSISTENT RESOLUTIONS.

The motion for the adoption of said Resolution was seconded by Commissioner Miller. After full discussion, the Chairman put the question to vote and the following voted "Aye": Michael L. Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Voting "Nay": none.

Chairman Bell then announced that the motion was carried and said Resolution was duly adopted. Subsequent to the meeting, Chairman Bell signed the Resolution as evidence of his approval thereof, caused it to be attested by the Secretary, and announced that said Resolution was in full force and effect.

**6. Officer Election.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to elect, for a term ending on December 31, 2021, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Morris L. Miller
Treasurer	-	Morris L. Miller

Motion carried unanimously.

7. **Executive Session.** Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**