

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
July 21, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on July 21, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike and Shaun Youravich. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

There were no visitors.

SPECIAL RECOGNITION

The Commissioners recognized Kelli Lee, Executive Administrator, who recently received the Customer Service Award presented by the Kentucky-Tennessee Section of the AWWA. This award acknowledges an individual utility employee who demonstrates outstanding customer service, flexibility, and personal attention to develop and maintain relationships with customers.

MINUTES & FINANCIAL REPORT

The Minutes of the June 16, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

- 1. Engineering Report – Water.** General Manager Youravich presented the written report prepared by Kenvirons. The contractor for the City Springs Raw Water Intake Project has made the excavation for the intake. Greenbaum Associates has completed the Geotechnical Report for the Downtown Tank site. The site is highly suitable for the proposed water storage tank. The proposed Rural Development Project has been assigned a Project number by the Lincoln Trail ADD Water Management Council. It may now be submitted to the State Clearinghouse for comments.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 3. Project Reports.** Shaun Youravich announced that he plans to have Forrest Pollock start attending Board meetings and report on various District projects.

OLD BUSINESS

1. Sale of Surplus Trucks. The Commissioners reviewed the Bid Tabulation for the bids submitted for the four (4) surplus trucks, which were declared surplus at the June 16, 2020 Board meeting. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to take the following actions: (a) to declare the high bid submitted on each truck to be the highest and best bid for that particular truck; (b) to sell each of the four (4) trucks to the highest bidder for each particular truck; and (c) to authorize General Manager Youravich, or his designee, to execute the necessary documents to transfer the titles. Motion carried unanimously.

2. Nolin RECC Regional Detention Basin. General Manager Youravich summarized the plans for the proposed Nolin RECC Regional Detention Basin. Storm water from Nolin's expanded parking lot, the District's 315 Ring Road property, and other areas in the watershed will flow to this Detention Basin.

3. COVID-19 Update. Shaun Youravich and Amber Pike updated the Commissioners on the changes they have implemented to protect the health and safety of the District's employees and customers during the COVID-19 pandemic. The lobby of the Customer Service Center was re-opened to the public on June 8, 2020 and remains open at this time.

NEW BUSINESS

1. Water Law Training Seminar. Damon Talley reminded the Commissioners that the annual Water Commissioner Training Seminar hosted by the District is scheduled for Monday, September 28, 2020. In addition, KRWA and SKO are conducting a Water Commissioner Training Webinar via the Zoom platform on Thursday, August 27, 2020. In the event the COVID-19 pandemic worsens, the Commissioners may wish to obtain their annual training requirements by Webinar in lieu of the District’s in-person seminar. The Commissioners will review this matter again at its August 18 Board meeting.

2. Executive Session. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

***** EXECUTIVE SESSION DISCUSSION *****

Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman