

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

January 21, 2020

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on January 21, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITOR

Tina Price, representing Blue Beacon Truck Wash, made a presentation concerning Blue Beacon's request that its sewer bill be based upon the amount of wastewater that it discharges into the District's sewer collection system rather than the amount of water that it purchases.

Ronnie Long, who recently purchased property in the Sportsman Lake gated community, expressed his concerns about the long service line that connects his property to the District's water main.

SPECIAL RECOGNITION

Chairman Bell recognized Glenna Warren for her 15 years of dedicated service as an employee of Hardin County Water District No. 2. She will be retiring on January 31, 2020.

MINUTES & FINANCIAL REPORT

The Minutes of the December 17, 2019 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

REPORTS

1. **Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.
 - A. **Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. Contracts 1 and 2 are completed. Contract 3 (Downtown area) was substantially completed on January 2, 2020. Contract 4 was substantially completed on January 16, 2020.
2. **Engineering Reports – Water.** Vaughn Williams with Kenvirons recommended that the District advertise for construction bids for the proposed City Springs Raw Water Intake Project. **(See Old Business, Item 3 for Board Action)**
3. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

OLD BUSINESS

1. **Design-Build Services.** Damon Talley reported that the detailed terms of the formal Design-Build Contract with Jenkins-Essex are still being negotiated.
2. **ADP Update.** Amber Pike presented a status report on the efforts of ADP to correct the payroll withholding and reporting information for calendar year 2018 and the first six (6) months of 2019.
3. **City Springs Raw Water Intake Project Bid Authorization.** Upon recommendation of Vaughn Williams, motion was made by Commissioner Davis

and seconded by Commissioner Miller to authorize District Staff to advertise for construction bids for the City Springs Raw Water Intake Project. Motion carried unanimously.

NEW BUSINESS

1. Purchase of Fleet Vehicles. Shaun Youravich presented the annual Fleet Purchase Request. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to take the following actions:

- a) To authorize the purchase of four (4) new 2020 Dodge Trucks by utilizing the State Master Bid Contract (MA-605-1900000593 and MA-758-1800000618) and two (2) Knapheide Utility Beds as itemized on the Fleet Purchase Request dated January 21, 2020;
- b) To authorize the purchase of two (2) new 2020 Toyota Tacoma Extended Cab Trucks from Toyota of Louisville at a cost of \$26,711.95 for each truck; and
- c) To authorize Shaun Youravich or other appropriate personnel to execute the necessary documents to purchase the vehicles and utility beds.

Motion carried unanimously.

2. Backhoe Purchase. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize the purchase of a 2020 Caterpillar 420F Backhoe by utilizing the State Master Bid Contract (MA-758-1800000609) at a total cost of \$104,175.00. Motion carried unanimously.

4. Equipment Trailer Purchase. Upon recommendation of District Staff, motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the purchase of an Aardvark Tilt heavy duty equipment trailer from Gator Made, Inc. at a cost of \$8,890.00.

5. Hydraulic Saw Purchase. Shaun Youravich explained the need for the District to purchase a hydraulic saw to enable District Staff to more easily cut and repair ductile iron pipe. Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize the purchase of the hydraulic saw package and accessories as detailed in the price quotation from Bain Enterprises dated January 15, 2020 at a total cost of \$7,618.20. Motion carried unanimously.

6. Miracle Mile Water Main Replacement Project. Shaun Youravich presented an overview of the proposed Miracle Mile Water Main Project. The estimated cost of engineering design and materials is approximately \$260,000. District Staff will perform the pipe installation. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve this Project and to authorize District Staff to proceed with design, advertisement for pipe and other materials, and construction of this Project. Motion carried unanimously.

7. WTP Chemical Bid Authorization. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for Water Treatment Plant chemicals to be used by the District during 2020. Motion carried unanimously.

8. Mowing Bid Authorization. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for mowing services. Motion carried unanimously.

9. Yard Restoration Bid Authorization. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for yard restoration services. Motion carried unanimously.

10. Sewer O&M Agreement. Attorney Talley explained the need for the District's Water Division to provide operation and maintenance services for the District's Sewer Division. He plans to prepare a formal Operation and Maintenance Agreement for consideration by the Board at its February meeting.

11. Executive Session. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

*** * * EXECUTIVE SESSION DISCUSSION * * ***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman