

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
July 18, 2017**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on July 18, 2017 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Shane Lyle with GRW. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

No visitors were present.

SPECIAL RECOGNITION

Chairman Bell recognized the District for having won the "Best of the Best" water tasting contest sponsored by the Kentucky-Tennessee Section of the American Water Works Association at the 2017 Water Professionals Conference. This is the third time the District has won this prestigious title.

MINUTES & FINANCIAL REPORT

The Minutes of the June 20, 2017 meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

REPORTS

- 1. Engineering Reports.** General Manager Jeffries presented the

engineering report for water. Mark Sneve presented the wastewater report.

A. Engineering Reports – Water – LWC Connection. General Manager Jeffries reported that the District is purchasing approximately 500,000 gallons of water per day from LWC through the LWC Connection. He also presented a status report on the other improvements that will be constructed with RD funds.

B. Engineering Reports – Wastewater – Nolin River Watershed. Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project.

2. Departmental Reports. General Manager Jeffries presented the Departmental Reports.

OLD BUSINESS

1. Existing Facilities Assessment Report. Shane Lyle of GRW distributed copies of his firm's draft Existing Facilities Assessment Report on the District's Customer Service Center located at 360 Ring Road in Elizabethtown. The draft Report is very comprehensive and documents the numerous deficiencies that exist in the Customer Service Center. Mr. Lyle also made a PowerPoint Presentation highlighting certain aspects of the draft Report.

2. Resolution - Nolin Wastewater Project. Attorney Talley presented a proposed Resolution authorizing District Staff to advertise for construction bids for the Nolin River Watershed Wastewater Project (Nolin Wastewater Project) and authorizing Chairman Bell to apply to the PSC for a CPCN to construct the Nolin Wastewater Project. Upon recommendation of attorney Talley, motion was made by Commissioner Tabb and seconded by Commissioner Miller to adopt the proposed Resolution. Motion carried unanimously.

3. Freeman Lake WTP Lease. General Manager Jeffries presented the letter which he proposes to deliver to Mayor Edna Berger to start the process of terminating the Freeman Lake WTP facilities.

4. Sale of Surplus Equipment. The Commissioners reviewed the eight (8) bids received for the 2004 Case 590M Backhoe with attached Allied hydraulic rock hammer. This equipment was declared surplus at the June 20, 2017 Board meeting. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid submitted by Sammy Froggett in the amount of \$28,560.00 to be the highest and best bid for the Case Backhoe with attached Allied hydraulic rock hammer; and (b) to accept Mr. Frogget's bid. Motion carried unanimously.

5. Wellness Program. District Staff distributed copies of the booklet outlining the District's Wellness Program. Commissioner Davis gave a status report on the successful implementation of the District's Wellness Program.

NEW BUSINESS

1. Joint Luncheon with District No.1. Chairman Bell announced that District No. 1 will be hosting a Joint Luncheon for District No. 2 on September 14, 2017.

2. Award of Patriot Parkway Bore. The Commissioners reviewed the six (6) bids received for the 24-inch road bore under Patriot Parkway. Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid submitted by Snyder Construction in the amount of \$38,000.00 to be the lowest and best bid for the road bore; (b) to award the road bore contract to Snyder Construction; and (c) to authorize District Staff to execute the necessary contract documents concerning this project. Motion carried unanimously.

3. Tank Rehab Bids. The Commissioners reviewed the Bid Tabulation for the tank rehabilitation of the Cecilia Tank (exterior only) and the Rineyville Tank (interior only) Upon recommendation of Wet or Dry Tank Inspection Services and

District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions:

- (a) To declare the bid submitted by Horizon Brothers in the amount of \$193,700.00 for an overcoat painting to the exterior of the Cecilia Tank to be the lowest and best bid;
- (b) To award the painting contract for the Cecilia Tank to Horizon Brothers;
- (c) To declare the bid submitted by Horizon Brothers in the amount of \$177,900.00 for the interior painting of the Rineyville Tank to be the lowest and best bid;
- (d) To award the interior painting contract for the Rineyville Tank to Horizon Brothers; and
- (e) To authorize the Chairman and, in the Chairman's absence, General Manager Jeffries or his designee to execute the Notice to Proceed, Agreement, Pay Requests, and other contract documents concerning these Projects (only one signature required).

Motion carried unanimously.

4. Industrial Park Tank Bid. The Commissioners reviewed the Bid tabulation for the high pressure washing of the exterior of the Industrial Park Tank located on Peterson Drive. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to reject both bids that were received for the high-pressure washing of the exterior of the Industrial Park Tank because both bids are excessive. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman