

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

May 16, 2017

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 16, 2017 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Pike, Shaun Youravich, Damon Talley, Vaughn Williams and Brandon Hamilton. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

No visitors were present.

MINUTES & FINANCIAL REPORT

The Minutes of the April 18, 2017 meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

REPORTS

1. Engineering Reports. Vaughn Williams presented the engineering report for water. Damon Talley presented the wastewater report.

A. Engineering Reports – Water – LWC Connection. Vaughn Williams introduced Brandon Hamilton as a member of Kenvirons Engineering firm. Vaughn reported that the Miller Pump Station start-up went well. Hubert Contracting is still addressing some remaining restoration issues.

B. Engineering Reports – Wastewater – Nolin River Watershed.

Damon Talley presented a status report on the Nolin River Watershed Wastewater Project.

2. Departmental Reports. General Manager Jeffries presented the Departmental Reports.

OLD BUSINESS

1. Miller Pump Station Dedication. General Manager Jeffries reported the Dedication Ceremony for the Miller Pump Station is still on schedule for May 25, 2017 at 2:00 pm EDT.

2. Easement Policy. General Manager Jeffries updated the Board regarding a formal easement policy. A draft policy was provided to the Commissioners for review. Chairman Bell requested Board members to review the policy and be able to discuss it further at the June Board Meeting.

NEW BUSINESS

1. Customer Deposit Policy Review. Scott Clark presented a draft revised Customer Deposit Tariff for consideration by the Board. The first change will reduce the time interval for refunding deposits of customers in good standing from 3-years to 2-years. The second change will allow deposits to be waived for customers choosing automatic payment withdrawal as their payment method. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the filing of the revised Tariff with the PSC. Motion carried unanimously.

2. Meter Bid Award. Scott Clark presented the 2017 Meter Bid Tabulation from the bids received on April 13, 2017. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions:

- (a) To declare the bids for the 5/8” x 3/4” size meters submitted by Sensus for its Accustream Meter and iPerl Meter and the bids submitted by Badger for its LP Meter and M25 Meter to be the lowest and best evaluated bids;
- (b) To declare the bid for the 1” size meter submitted by Sensus for its iPerl Meter to be the lowest and best evaluated bid;

- (c) To declare the bids for the 1 1/2" to 10" size meters submitted by Sensus for its Omni Series Meters to be the lowest and best evaluated bids;
- (d) To declare the bids for the 6" to 20" size mag meters submitted by Badger for its M5000 Mag Meters to be the lowest and best evaluated bids;
- (e) To declare the bids for the endpoints submitted by Sensus for its 520M MXU endpoint and Badger for its Orion endpoint to be the lowest and best evaluated bids;
- (f) To declare the bids for Automated Meter Infrastructure (AMI) software and infrastructure submitted by both Sensus and Badger as viable solutions; and
- (g) To authorize District Staff to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

3. 315 Crop Lease. Upon recommendation by Shaun Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to crop lease the District's property at 315 Ring Road for \$150.00 per acre. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman